



Quality Assurance SME

Highlights:

- You'll be joining a dynamic forensics team with many opportunities to grow professionally and working with other forensic experts in various fields to support the FBI and TEDAC missions.
- This is a unique opportunity to work with the FBI laboratory.
- You'll obtain some or enhance your experience working in a fully functional government laboratory working closely with other forensics experts.

Tasks:

- Serve as a technical expert in QA to develop, administer, operate, manage and maintain various QA program segments as assigned.
- Assist in managing specialized and fundamental quality functions, such as software and hardware testing, analytical quality control (QC), verification of system and document changes and quality audits.
- Assure aspects of the laboratory QA, QC, and proficiency practices are sound and within established QA program guidelines.
- Assist in coordinating and managing laboratory activities in support of QA, ensuring it is properly designed and implemented in a manner that will provide reliable support for those objectives that are responsive to the mission of the Laboratory Division.
- Through audit, testing and other software QA procedures, assess laboratory needs regarding implementation and supervision of these related programs.
- Write reports on the progress and success of laboratory proficiency testing and changes to the operational environments, and present to supervisor, which may be incorporated into a more comprehensive report or stand alone and be presented to management officials.
- Serve as a resource for the Laboratory Division for QA, and coordinate, direct, schedule and manage periodic audits to determine conformance with approved quality policies and established procedures. Recommend implementation of preventive measures and corrective action to ensure non-recurrence of deficiencies and continual process improvement

Requirements:

- Education: 4-year degree
- The position requires the individual to attend ANAB training, either the Forensic Internal Auditor Course or the Forensic Technical Assessor Training to ISO 17025:2017 and ANAB AR3125, prior to or within three months of hire.

Clearance: US Secret Clearance

Location: One at each location:
Quantico VA
Huntsville, AL

Apply: Online <https://idealinnovations.com/careers>

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