



North Dakota **Attorney General**

FORENSIC SCIENTIST I or II (Latent Print Unit)

Position No.: 125-31474

Salary Range: \$4,932/month (starting salary may be higher, commensurate with experience).

Click for [Total Rewards Calculator](#).

Closing Date: March 29, 2024

Status: Full-Time with State Benefit Package

Recruitment: Internal/External

Location: Crime Laboratory Division, 2641 East Main Avenue, Bismarck, ND

Selecting Supervisor: Jennifer Penner, Director and Heather Specht, Senior Forensic Scientist,
Crime Laboratory

Summary of Work

1. Provide scientific support to the State's criminal justice system by use of accepted techniques for analyzing and processing latent print cases.
2. Ensure proper chain of custody by following established protocols.
3. Process evidence for the presence of latent prints using chemical and physical techniques.
4. Preserve developed latent prints through photography, lifting, and other methods.
5. Analyze the quality of latent prints submitted and developed to determine the suitability for comparison purposes.
6. Perform analysis and comparisons of inked and latent finger, palm, and footprints, to known standards.
7. Prepare reports stating conclusions and advise law enforcement, attorneys, and interested parties within the criminal justice system.
8. Participate in formal and on-the-job training in the scientific examination of latent print evidence.
9. Follow all laboratory policies and standard operating procedures.
10. Follow guiding principles of professional responsibility in the forensic workplace.
11. Participate in the proficiency testing program for the disciplines in which the employee is competency tested.
12. Routinely testify as an expert witness in a court of law while maintaining composure under intense cross-examination.

13. Keep abreast of scientific advancements in the forensic fields by reading new procedures, scientific journals, and attending professional conferences and trainings.
14. Assist Crime Laboratory Division in maintaining ANAB ISO 17025 accreditation.
15. Maintain security and integrity of Crime Laboratory environment.
16. Perform job-related travel, as needed.
17. Perform other related duties as assigned.

In addition to the monthly salary, this position includes fully paid health insurance for employee and family (with a wellness rider included), the option to participate in employee-paid dental and vision for employee and family, participation in the state NDPERS defined contribution retirement plan as well as the option to participate in the 457 deferred compensation plan, the option to contribute to a medical spending account, as well as paid annual leave and sick leave.

Employees in this position are eligible for the Public Service Loan Forgiveness (PSLF) program.

Minimum Qualifications

1. A Bachelor of Science degree in Chemistry, Forensic Science/Chemistry, Biology, or a closely related natural science from an accredited four-year college or university. Both overall academic record and applicable job experience will be factors for consideration; however, prior job experience will not replace the minimum academic requirement. To qualify as a Forensic Scientist II, a minimum of two years of work experience as a Forensic Scientist in a forensic laboratory is required.
2. Knowledge of/experience with the basic theoretical principles of latent print examination and the methodologies used to analyze and compare latent print evidence. Experience using basic laboratory equipment and photography tools (including digital cameras and image enhancement software).
3. Must be able to maintain accurate records and solve technical problems.
4. Possesses skills necessary to be a successful Forensic Scientist.
5. Ability, demonstrated in previous employment experience or described in personnel records, to establish and maintain effective, harmonious working relationships with clients, co-workers, and supervisors.
6. Possess excellent oral and written communication skills.
7. Excellent prioritization, time management, and organization skills, and demonstrate ability to perform standard office tasks and operate standard office equipment.
8. Ability to maintain a high degree of confidentiality.
9. A high level of integrity is required, as well as good organizational, interpersonal, and communication skills.
10. Successful completion of the interview process, reference checks, and standard background and criminal record checks to determine knowledge, skills, and abilities to perform forensic scientist tasks.
11. Ability to pass a visual acuity test administered by the Crime Laboratory Division.

About Team ND

"Far and away the best prize life offers is the chance to work hard at work worth doing." - Theodore Roosevelt

More than 7,500 talented, hard-working people across sixty-three agencies have come together as Team North Dakota. At Team ND, we are driven to succeed through gratitude, humility, curiosity and courage. Our purpose is to empower people, improve lives, and inspire success. Join us in being legendary.

Total Rewards: The State of North Dakota is committed to providing team members with a strong and competitive [rewards](#) package that support you, your health and your family.

Considering a new position on Team ND? How does your current position stack up? Use our [Total Rewards Calculator](#) to estimate.

Application Procedures

Applicants are screened based on qualifications, successful completion of the interview process and a background and criminal investigation. Applicants must be currently authorized to work in the United States on a full-time basis. **The Office of Attorney General does not provide sponsorships.**

Application package must be received by 11:59 PM on the closing date listed on the opening.

TO BE CONSIDERED FOR THIS POSITION APPLICATIONS MUST BE SUBMITTED ONLINE AT: www.nd.gov/careers

Documents to be submitted:

- Resume
- Cover letter with a summary that clearly explains how the applicant's work experience is related to the summary of work and minimum/preferred qualifications
- 3 Professional References
- College Transcripts (copies or unofficial versions are acceptable for the initial application process but when the top candidate is given a conditional employment offer, they are required to present official transcripts)

Anyone needing assistance or accommodations during any part of the application or interview process please contact Ashley, Office of Attorney General: E-mail: aeisenbeis@nd.gov; phone: (701) 328-1256 or TTY: 1-800-366-6888.

- Learn more about Office of Attorney General at: <https://attorneygeneral.nd.gov/>
- Learn more about Employment Benefits at: <https://www.nd.gov/omb/public/careers/team-nd-benefits>
- Visit North Dakota State government: <http://www.nd.gov>

To learn more about living in North Dakota, visit <https://findthegoodlife.com>

Equal Employment Opportunity

The State of North Dakota and this hiring agency do not discriminate on the basis of race, color, national origin, sex (including sexual orientation and gender identity), genetics, religion, age or disability in employment or the provisions of services and complies with the provisions of the North Dakota Human Rights Act.

As an employer, the State of North Dakota prohibits smoking in all places of state employment in accordance with N.D.C.C. § 23-12-10.