



# Sumter County Sheriff's Office

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## EMPLOYMENT OPPORTUNITY

**The Sumter County Sheriff's Office has an opening for the position of Latent Print Examiner.**

This is a specialized technical position, which includes analyzing physical latent evidence submitted for evaluation, comparison, identification and verification of impressions such as fingerprints, palm prints and footprints. This position will also operate the AFIS latent station, AFIX local station and maintain all finger print files.

### **The duties for this position include the following:**

- ❖ Thoroughly know, understand and ensure compliance with Agency policy and procedures.
- ❖ Evaluate all latents submitted to determine comparative quality as well as AFIX and AFIS quality.
- ❖ Compare and identify latent impressions to known suspects.
- ❖ The entry, comparison and identification of latents into AFIX and AFIS
- ❖ Verify latent identifications for the Sumter County Sheriff is Office and other agencies when needed.
- ❖ Generate reports on all latent comparisons and identifications
- ❖ Provide expert testimony in criminal courts as to all latent findings when requested
- ❖ Provide certified copies of fingerprints as requested by various law enforcement personnel.
- ❖ Conduct name checks on individuals to see if they have fingerprints on file.
- ❖ Maintain the local fingerprint database to include removing individuals when court ordered.
- ❖ Maintain the adult, juvenile, deceased and elimination fingerprint and palm print files.
- ❖ Take elimination fingerprints, palm prints and footprints when requested.
- ❖ Assist in the training of taking quality fingerprints when requested.
- ❖ Complete orders from the court to roll fingerprints and palm prints to identify to arrest and prison records as needed.
- ❖ Classify Prints when needed.
- ❖ Handle confidential matters without compromising confidentiality.
- ❖ Perform any additional duties required by the Sheriff or through necessity of situations.

### **Applicants are required to possess the following:**

- ❖ High School diploma or GED
- ❖ Ability to handle confidential matters.
- ❖ Possession of a valid Florida Driver's License, with a good driving record.
- ❖ Latent Print Examiner Certification

This position works mostly indoors in an office environment. You must be able to work independently with minimal supervision. Work is mentally demanding, sitting for long periods. Ability to concentrate on minute details working close-up comparisons both manually and on a computer that may result in eye or neck strain. Regular office hours, but may be requested to work overtime to compare major cases, or to print suspects and/ or eliminations for major cases. The SCSO is a drug free workplace and an equal opportunity employer.

**You can apply by the QR code and selecting the civilian application.**

