



**Posting Title: Forensic Scientist 1 (Forensic Scientist Entry Underfill Option) – Field Investigation and Latent Print Disciplines — REQ-99195**

**Salary Range: \$6,477.00 - \$8,781.00**

**Initial Posting Date: 06/23/2022**

**Application Deadline: 07/13/2022**

**Agency: Oregon State Police**

**Location: Pendleton, Oregon**

*Do you have experience performing laboratory procedures and want to assist the Criminal Justice System? Do you have keen attention to detail and possess excellent analytical and organizational skills? Do you desire to work both independently and as part of a skilled team in an accredited forensic laboratory? Do you thrive in a fast-paced environment that is respectful and accepting of diversity—where talents, abilities, and experiences are valued? If so, please consider joining our Forensic Services Division team and apply today!*

The Oregon State Police Forensic Laboratory in Pendleton, Oregon is hiring for **one (1) Full-Time, Permanent** Forensic Scientist position.

If you require an alternate format in order to complete the employment process, or to request a copy of the position description, please contact [osp.recruiting@osp.oregon.gov](mailto:osp.recruiting@osp.oregon.gov) and reference REQ-99195.

**What will you do?**

In this position, you will perform technical and scientific functions as they relate to the Criminal Justice System and in accordance with the policies of the Department of State Police, Forensic Services Division, accreditation procedures, and the laws of the State of Oregon. This position requires objective scientific thinking by someone capable of independent planning and problem solving related to the analysis of evidence.

As the Forensic Scientist in this position, you will:

- Perform independent casework in the Field Investigations discipline, which includes responding to crime scenes in the field and participating in the response rotation as outlined in the Oregon State Police Officers Association contract, while meeting the quality standards of the Division.
- Perform independent casework in the Latent Print Processing discipline, while meeting the quality standards of the Division.
- Perform accurate and timely analysis of evidence according to Division policies and procedures.
- Prepare and maintain accurate records, laboratory notes, and analytical reports to conform to accreditation standards, Division policies and procedures, and court required procedures.
- Maintain individual productivity, as measured by requests per unit of time and based on percent of available analytical time, at a level consistent with Division standards.

- Manage assigned caseload, including appropriate and timely communication with law enforcement partners.
- Provide casework support and perform technical reviews in the Field Investigations and Latent Print Processing disciplines to ensure quality. Support OSP analysts by acting as a resource for the discipline.
- Monitor incoming phone calls from attorneys, investigators, or other law enforcement personnel regarding cases that have been previously worked.
- Receive and provide training related to assigned duties.
- Perform other duties as needed or requested by the Laboratory Director or other supervisors of the Oregon State Police and assume added responsibilities as authorized.

To learn more about the Forensic Services Division, [click here](#).

**Minimum Qualifications for Forensic Scientist 1: (\$6,477.00 - \$8,781.00) (these must be addressed in your resume for full consideration):**

Five years' experience as a Forensic Scientist in an accredited Forensic Laboratory

**AND**

A Bachelor's degree in a natural science such as Biology, Chemistry, Microbiology, Biochemistry, Physics, Forensic Science, Pharmacology, Bacteriology, or a closely related field.

**For applicants that are not yet at the full performance level, we are offering an underfill opportunity as follows:**

**Minimum Qualifications for Forensic Scientist Entry (\$5,498.00 - \$6,804.00) (these must be addressed in your resume for full consideration):**

A Bachelor's degree in a natural science such as Biology, Chemistry, Microbiology, Biochemistry, Physics, Forensic Science, Pharmacology, Bacteriology, or a closely related field.

Note: If you are selected to move forward in the selection process, you must provide official transcripts from all institutions of higher education that were used in the award of your degree.

**Preferred Skills (these must be addressed in your cover letter for full consideration):**

- Ability to communicate both general and scientific information verbally **AND** in writing, with a diverse audience to provide information in a clear, effective, and professional manner.
- Demonstrated experience performing laboratory procedures.
- Ability to excel as a team member in stressful environments and demonstrate high levels of emotional intelligence.
- Ability to analyze information objectively and make reasoned, unbiased decisions, sometimes in time-sensitive situations.
- Ability to self-initiate tasks, effectively manage time and triage competing demands with minimal supervision.
- Ability to think creatively, critically, and logically.

### **Special Qualifications:**

- Must possess and maintain a valid Driver's License.
- Must be able to provide credible sworn testimony in a criminal or civil proceeding arising from the performance of duties. This includes cogently, accurately, and appropriately qualifying and explaining any results, conclusions, and opinions so their significance is understood.
- As a condition of employment and / or to routinely work in any of the Forensic Services Division's laboratories in any capacity, all individuals are required to provide appropriate samples for inclusion into the Confidential Staff DNA Identification Index.
- Must pass a urine analysis drug screen.

### **How to Apply:**

- Please visit the [State of Oregon Job Opportunities - Workday Webpage](#) to submit your application for this position, including your current resume and cover letter.
- Apply in Workday by the deadline listed above, failure to submit your application by 11:59PM of the above listed date will result in automatic disqualification of your application.
- You must submit a **resume** demonstrating your experience as it relates to the minimum qualifications for the position.
- In addition to a resume, you must submit a **cover letter** – no more than two pages in length – addressing how you meet each preferred skill for this position.
- **Failure to attach a resume addressing the minimum qualifications and a cover letter addressing the preferred skills will result in disqualification of your application.**
- Please submit these documents in either MS Word or PDF format.
- Documents submitted in formats other than MS Word or PDF will not be reviewed and will result in disqualification of your application.
- *Please only attach documents that are requested in this posting. Any additional documents that are submitted at this stage, will not be reviewed.*
- After applying be sure that you answer the questionnaires related to citizenship and Veteran's Preference points. In order to receive Veteran's Preference points, this is a required questionnaire.

### **Additional Information & Benefits:**

The salary listed is the non-PERS (Public Employee Retirement System) qualifying salary range. If the successful candidate is PERS qualifying, the salary range will reflect an additional 6.95%. Please review the [Classification and Compensation](#) page for more details.

Prior to applying you should ensure all sections of your *Workday Job History* page is accurate and complete. This information is utilized during the pay equity analysis phase. Please monitor your Workday account, as communications will be sent to your Workday account. You may be asked to submit additional information after the initial application. If you would like to retain a copy of the job announcement, please print this page for your records. Once your application has

been processed, you will no longer be able to review the announcement. Additionally, Workday will timeout after 20 minutes of inactivity.

Eligible Veterans who meet the qualifications will be given veterans' preference. For further information, please see the following website: [Veterans Resources](#), or call Oregon Department of Veterans' Affairs at: 1-800-692-9666 NOTE: If claiming Veterans' preference please be sure to check your Workday account for pending tasks or actions under your "My Applications" section.

OSP does not offer visa sponsorship. Within three days of hire, applicants will be required to complete I-9 documentation and confirm authorization to work in the United States. If your employment authorization and documentation is contingent on sponsorship now or in the future, you will not meet DAS employment eligibility standards.

*This position is covered by an OSPOA Collective Bargaining Agreement. Current OSPOA employees who meet the minimum qualifications of this position will be given preference in the selection process. Current OSP employees should refer to the Filling of Vacancies policy for additional information.*

**This recruitment announcement will be used to establish a list of qualified candidates to fill the current vacancy and may be used to fill future vacancies as they occur.**

### **Helpful Links & Resources:**

Learn more about OSP [here](#). View our recruitment video [here](#).

View our [competitive benefits package](#).

Background screening information can be found [here](#).

OSP does not offer Visa Sponsorship. To view information on work authorization and find out about acceptable documents, [click here](#).

[Oregon Job Opportunities Webpage](#) | [How to Set Job Alerts](#)  
[Workday Applicant FAQ](#) | [What You Need to Know to Get the Job](#)  
[Pay Equity Information & Resources](#)

**The Oregon State Police is an Equal Opportunity, Affirmative Action employer committed to Workforce Diversity and Inclusion. At Oregon State Police, our Mission is to serve the State of Oregon with a diverse workforce dedicated to the protection of people, property and natural resources. Our values are Honor, Loyalty, Dedication, Compassion and Integrity.**