



Casework File Assistant 4

Highlights:

- You'll be joining a dynamic forensics team with many opportunities to grow professionally and working with other forensic experts in various fields to support the FBI and TEDAC missions.
- This is a unique opportunity to work with the FBI laboratory.
- You'll obtain some or enhance your experience working in a fully functional government laboratory working closely with other forensics experts.

Tasks:

- The Casework Files Assistant handles and processes evidence.
- Process and handle firearms being received as a part of casework (evidence), the disposition process (non-evidence) which will include entry of information into various FBI databases, and tagging of firearms with Radio-Frequency Information (RFID) Tag.
- Generate research samples for the on-going research that the FTU is conducting to include test firing of weapons and labeling envelopes with the appropriate information.
- Prepare various chemicals used in the processing of evidence for gunshot residue and serial number restoration.
- Support activities, functions, or duties, as defined in future TOs.

Requirements:

- Education: B.S. degree
- Experience: At least three (3) years of experience in casework
- Skills: Basic computer skills, to include use of Microsoft Office programs (Word, Excel, Access, and Outlook); organization skills; flexibility and adaptability to changing priorities

Clearance: US Secret Clearance

Location: Quantico, VA

Apply: Online <https://idealinnovations.com/careers>

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