

The Onondaga County Health Department Forensic Laboratories
is currently accepting applications for the position of:

Computer Evidence Specialist I, II or III

Location: Wallie Howard Jr. Center for Forensic Sciences
100 Elizabeth Blackwell Street
Syracuse, NY 13210

Salary: \$69,056- 93,050 DOE

Hours of work: 35 hours per week

Official job description, including minimum qualifications, can be found on the Personnel page at [Onondaga County Job Descriptions](#). Applicants must submit a cover letter, curriculum vitae/resume, and transcript(s) to:

Lauren Pyland, Director of Operations
Email: LaurenPyland@ongov.net

Located in the center of New York State, Onondaga County is home to the City of Syracuse. We are within a 5-hour drive from New York City, Toronto, Boston, Philadelphia, and the Adirondack Mountains, and are conveniently situated at the intersection of Interstate 81 and the New York State Thruway.

Our four-season climate provides warm summers for boating on the Finger Lakes, vivid fall foliage in our surrounding countryside, blankets of snow for winter sports enthusiasts, and budding springtime shopping and dining in our unique lakeside villages of Skaneateles, Cazenovia, and Geneva.

The Central New York (CNY) region is home to 35 higher education institutions including Syracuse University. This network plays a part in CNY's rich innovation and entrepreneurial opportunities. Syracuse is also known as one of the top green cities in the US and is named one of the most affordable cities to live in the US.

From tech, the arts, cultural events, and beautiful natural surroundings to sports and seasonal outdoor activities, Onondaga County is a great place to live, work, play, and raise a family.

The Onondaga County Forensic Laboratories is a full-service ANAB accredited forensic laboratory outfitted with state-of-the-art equipment and technology. The Forensic Laboratories provide high quality scientific laboratory services in support of the administration of justice and public safety programs for the citizens of Onondaga County. In addition to being a state-of-the-art facility, the Forensic Laboratories is an inviting place to work with regular opportunities for team building and social engagement. The Laboratories staff are actively engaged in outreach with the community and with local schools. The office is located in the Wallie Howard Jr. Center for Forensic Sciences facility that also houses the county's Medical Examiner's office.

JOB DUTIES

The work involves responsibility for examinations of computers, media generated by computers, and mobile devices to develop evidence in the specialty area of computer forensic science. Specialists prepare duplicate image backup copies of digital media, recover deleted files, password protected/encrypted files and hidden information, conduct comprehensive searches of digital media for text, data and images and prepare and/or convert recovered files and information into format compatible with needs. Responsibilities also include but are not limited to: preparation and presentations of findings in written reports, serving as an expert witness in court, performing technical review of casework and performing quality control and quality assurance related tasks. A CES III may also assist in training and guidance of less experienced staff. All work is performed in accordance with Federal and State accreditation requirements and departmental procedure manuals and guidelines.

Full job specifications are available here: [Computer Evidence Specialist I](#), [Computer Evidence Specialist II](#) and [Computer Evidence Specialist III](#).

QUALIFICATIONS

******Candidates not meeting the minimum qualifications as listed below will not be considered. ******

CES I - Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees within the last ten (10) years with a Bachelor's Degree or higher in a Computer Science related field which must have included or been supplemented by 80 hours in forensic computer analysis, or; Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Baccalaureate Degree or higher in a Computer Science related field which must have included or been supplemented by 80 hours in forensic computer analysis* and employment in a technical position in a Forensic Laboratory for six (6) months within the last five (5) years. (*You must submit a copy of your college transcript indicating the course/hours or a certificate from the training program you attended.)

CES II - Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Baccalaureate Degree or higher and two (2) years of paid work experience, or its part-time equivalent, performing the duties similar to a Computer Evidence Specialist.

CES III - Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Baccalaureate Degree or higher and five (5) years of paid work experience performing the duties similar to a Computer Evidence Specialist.

Note: Possession of a Master's degree will be allowed to substitute for one year of the required experience for the CES III position.

An unofficial college transcript must accompany all resumes. An official transcript will be required prior to appointment.

BACKGROUND INVESTIGATION

Applicants will be required to undergo a State and national criminal history background investigation which will include a fingerprint check to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

SALARY AND BENEFITS

The salary range for the position is \$69,056- 93,050 depending on qualifications and experience, with scheduled annual increases, and a competitive benefits package:

- Medical, dental and vision coverage
- Annual vacation, sick, personal leave, and paid holidays
- New York State Retirement/Pension and Deferred Compensation Program
- Flexible Spending Accounts
- No-cost Long Term Disability
- 35-hour work week
- Optional 4-day work week

TO APPLY

Please email a cover letter, curriculum vitae, transcript(s), employment application ([P-200](#)) and criminal background questionnaire ([P-202](#))to:

Lauren Pyland, Director of Operations at laurenpyland@ongov.net

Deadline for applications: November 14, 2025

Onondaga County is an Affirmative Action/Equal Opportunity Employer