

# CORPUS CHRISTI POLICE DEPARTMENT FORENSIC SERVICES DIVISION

# Crime Scene Unit Supervisor

Pay Grade 212 (\$63,740.05 – 104,445.51); starting pay DOE Apply by December 22, 2025

# Corpus Christi. The Heart of the Texas Riviera. The Sparkling City by the Sea.

Do you like the idea of sunshine and mild temps year-round? Endless miles of Gulf Coast beaches? World-class fishing, windsurfing, wildlife watching? A laid-back "just right"-sized city with small-town friendliness and a low cost of living, and big-city attractions in San Antonio, Austin, or Houston just a day trip away?

Are you someone who's self-motivated, conscientious, open-minded, and naturally inquisitive? Do you want to be part of a group of forensic professionals that embrace innovation, ongoing learning, and continuous improvement? Do you want to help make our community a safer place to live, work, and play? Then you might be the right fit for our team!

#### **ABOUT US**

The Corpus Christi Police Department's Forensic Services Division (FSD) provides crime scene investigation services as well as laboratory analysis of firearms and latent prints. We work closely with CCPD investigators as well as partner agencies to provide accurate, timely, and relevant forensic evidence in the pursuit of criminal justice. FSD is comprised of a staff of civilian police employees who receive extensive training in their fields of expertise. We are active in the Texas forensic science community, constantly seek ways to improve our capabilities, and enthusiastically pursue new ideas and technology.

The Crime Scene Unit operates 24 hours a day, 7 days a week. Crime scene investigators (CSIs) respond to a wide variety of incidents, from burglaries and thefts to major crimes such as robberies and homicides.

Our laboratory is accredited by ANAB (<a href="https://anab.ansi.org/">https://anab.ansi.org/</a>) to ISO/IEC 17025:2017 and ANAB Forensic Testing and Calibration AR 3125:2019 standards.

## **POSITION SUMMARY**

As one of two supervisors of the Crime Scene Unit, you will be responsible for leading, mentoring, and directing the activities of our team of civilian investigators, reviewing their work product and conducting reviews of their reports. In addition to providing real-time constructive feedback and guidance, you will also prepare annual performance evaluations. Our CSIs respond to a variety of cases, from larcenies and burglaries to homicides and officer-involved shootings. They use state-of-the-art technology such as advanced digital cameras, 3D scanners, GNSS measuring devices, and drones. They also perform work in the lab developing fingerprints, collecting trace evidence, using alternate light sources and lasers, and submitting evidence for DNA analysis. CSIs must prepare thorough, detailed reports and may appear in court to testify to their findings. They also participate in various educational and public-relations activities with schools, civic groups, and the like. While you will not be assigned your own caseload, this is very much a hands-on job; the unit supervisors will assist CSIs with active crime scenes or lab work as needed, especially with complex or high-profile incidents.

As part of the management team of an accredited forensic laboratory, unit supervisors are responsible for ensuring all work conforms to lab and department policy as well as accreditation standards. They will assist in executing the strategic vision, goals, and objectives set by department and FSD leadership.

# **EDUCATIONAL REQUIREMENTS**

A bachelor's degree (preferably criminal justice, forensic science, biology, chemistry, or other pure/applied science) is required. An equivalent combination of education and experience may be considered.

# **EXPERIENCE REQUIREMENTS**

- Five (5) years of relevant experience is required.
- Crime scene certification through the International Association for Identification (IAI) preferred.

# **KNOWLEDGE, SKILLS, AND ABILITIES**

- Highly motivated; a self-starter and independent problem solver
- A strong sense of collaboration and a team-oriented mindset
- Excellent verbal and written communication skills
- Ability to work in inclement weather, rough/steep terrain, and other adverse conditions
- The ability to properly prioritize and delegate tasks at complex crime scenes
- Outstanding interpersonal skills, with the ability to interact with people at crime scenes (including citizens and victims of crime or their family members) with courtesy, tact, and professionalism.
- Ability to safely operate crime scene vehicles (Texas driver's license required) and a variety of equipment
- Ability to work extended hours with little or no advance notice

Applicants must successfully complete a background check, medical evaluation, and drug screening. Please note that applicants must be willing to travel to Corpus Christi at their own time and expense in the later stages of the hiring process.

# **EMPLOYEE BENEFITS AND PERKS**

The City of Corpus Christi offers competitive employee benefits and a retirement plan through the Texas Municipal Retirement System, with a 2:1 city match for employee contributions during retirement. Get the details here: <u>City of Corpus Christi – Employee Benefits (benefitscc.org)</u>. CCPD employees have access to both the City wellness center and police fitness facilities.

#### **HOW TO APPLY**

The complete job specification and application information can be found on the City of Corpus Christi career website at <a href="https://example.com/thistips.com/">https://example.com/thistips.com/thistips.com/thistips.com/</a>.

**JOIN OUR TEAM!**