



STATE OF NORTH CAROLINA
invites applications for the position of:

Forensic Scientist Manager- Firearms Section

JOB CLASS TITLE: Forensic Scientist Manager

POSITION NUMBER: 60010725

DEPARTMENT: Dept of Justice

DIVISION/SECTION: Crime Lab/Firearms

SALARY RANGE: \$60,530.00 - \$108,879.00 Annually

SALARY GRADE / SALARY GRADE EQUIVALENT: GN16

COMPETENCY LEVEL: Not Applicable

APPOINTMENT TYPE: Permanent Full-Time

WORK LOCATION: Wake County

OPENING DATE: 03/04/19

CLOSING DATE: 03/15/19 5:00 PM Eastern Time

DESCRIPTION OF WORK:

Recruitment range for this position is \$ 60,530 to \$ 97,671.

Salary offers are based on education, experience, departmental budget, and equity considerations.

For current State employees, please note that as of June 1, 2018, promotional priority and salary administration will be made based on the new Statewide NC Classification System.

The North Carolina Department of Justice, led by the Attorney General of North Carolina, represents the State of North Carolina in court. The Attorney General also oversees the [North Carolina Justice Academy](#) and the [North Carolina State Crime Lab](#). The Justice Academy provides training and technical assistance for law enforcement agencies. The Crime Lab examines evidence related to criminal investigations for all public law enforcement agencies in the state.

The primary purpose of the State Crime Laboratory is to accept, find, preserve and provide scientific forensic analysis of evidence for the criminal justice community. The forensic services provided include in-lab analyses, technical field assistance, and expert witness testimony in the following areas: Digital Evidence, Drug Chemistry, Firearms, Forensic Biology, DNA Database,

Latent Evidence, Toxicology and Trace Evidence.

This position is the manager for the Firearms section.

This is managerial, supervisory, administrative and advanced professional work in directing sections responsible for the examination and analysis of forensic evidence.

Employees plan, direct, review and evaluate the work of subordinates; approve recommended method and technique changes; research and develop new methodology; and review all reports for accuracy, content and consistency with laboratory standards.

Employees normally perform some of the more complex, controversial or advanced casework; review, evaluate and make the final technical decision on the most complex, high profile or controversial cases; operate with nearly complete technical independence; and are recognized as the top technical expert in their discipline of forensic science.

Work includes testifying in court or at hearings as a technical expert, conducting consultations and participating in pretrial conferences with prosecutors and defense attorneys, and providing guidance to law enforcement officers in the collection and preservation of document evidence. Employees develop and oversee a law enforcement training program including formal class instruction, demonstrations and laboratory tours.

Employees determine which requested crime scenes to investigate and handle and document all evidence under stringent chain of custody rules. Guidelines and references are normally broad and non-specific and include legislation, laws, regulations, general objectives and mission statements. Work may include other duties and responsibilities as assigned.

The Forensic Scientist shall be required to obtain individual certification consistent with international and ISO standards within 18 months of the date the analyst becomes eligible to seek certification according to the standards of the certifying entity

- In accordance with N.C. Gen. Stat. Sec. 126-1.1(c), effective July 11, 2016, employees who are hired by a State agency, department or university in a sworn law enforcement position or forensic scientist position and who are required to complete a formal training program prior to assuming law enforcement or forensic scientist duties with the hiring agency, department or university shall become career State employees only after being employed by the agency, department or university for 24 continuous months .
- Employees who transfer into forensic scientist positions from other positions within N.C. State government and are currently Career State employees will be required to complete a probationary period of 24 additional months.
- In accordance with Section 17.5 of Senate Bill 402, The Department of Justice shall not hire sworn personnel to fill vacant positions in the North Carolina State Crime Laboratory. Nothing in this section shall be construed to require the termination of sworn personnel, but as vacant positions in the State Laboratory are filled, they shall be filled only with non sworn personnel. Nothing in this section shall be construed to affect North Carolina State Crime Laboratory personnel who are sworn and employed by the Laboratory as of the effective date of this section and who continue to meet the sworn status retention standards mandated by the NC Criminal Justice Education and Standards Commission.
- Selected candidate will undergo and must successfully complete a comprehensive background investigation which may take several months to complete. The background investigation includes: credit and arrest checks; interviews with associates, personal and business references, past employers and neighbors; verification of education achievement, and urinalysis drug screening, and polygraph.

Management requests that transcripts are submitted at the time of application.

KNOWLEDGE, SKILLS AND ABILITIES / COMPETENCIES:

1. Employees must have an advanced knowledge of the principles, concepts, theories, reference sources and laboratory practices involved with the forensic examination of evidence.

2. Employees must have an advanced knowledge of criminal law and of the rules and regulations regarding evidence gathering and handling.
3. Employees must have an advanced knowledge of scientific methodology and of laboratory safety practices.
4. Ability to perform and record complex standardized and non-standardized laboratory tests and procedures.
5. Ability to analyze results, and interpret methodology and to understand and solve theoretical problems.
6. Ability to express technical information clearly both orally and in writing when reporting results, testifying or explaining procedures to others.
7. Ability to understand and follow complex oral and written instructions.
8. Ability to perceive colors normally and make olfactory distinctions.
9. Ability to establish and maintain effective working relationships.
10. Ability to supervise and evaluate the work of subordinates.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

Firearms & Tool Marks Bachelor's degree with a major in forensic science, chemistry, biology, physics, mechanical engineering, physical science or closely related curriculum from an appropriately accredited institution and eight years of experience performing bench level analysis in firearms and tool marks; or an equivalent combination of education and experience.

Necessary Special Requirement Must obtain individual certification consistent with international and ISO standards within eighteen months of the date the analyst becomes eligible to seek certification according to the standards of the certifying entity.

SUPPLEMENTAL AND CONTACT INFORMATION:

Computer literacy is an important component of all DOJ jobs, we encourage you to apply electronically. All applicants must complete and submit a State application for employment using the NEOGOV Online Job Application System (<http://www.oshr.nc.gov/jobs/>) for the State of North Carolina.

To receive credit for your work history and credentials, you must list the information on the online application form. Any information not included on the application form cannot be considered for qualifying credit. Embedded or attached resumes are not accepted as a substitution for a completed application.

Any licenses or certificates must be included in the appropriate section of the application form. Applicants seeking Veteran's Preference must attach a copy of their DD-214 or discharge orders.

The NC Department of Justice is an Equal Opportunity Employer. The NC Department of Justice uses Merit-Based Recruitment to select from among the most qualified applicants to fill positions subject to the State Human Resources Act. Once the position has been filled, all on-line applicants will be notified via the e-mail provided at the time of application.

CONTACT INFORMATION:

NC Department of Justice
Human Resources Office
Lisa Sasser, Recruitment Specialist
114 W. Edenton Street
Raleigh, NC 27603
919-716-6490

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.oshr.nc.gov/jobs/index.html>

Position #19-02263
FORENSIC SCIENTIST MANAGER- FIREARMS SECTION
LS

NOTE: Apply to the department listed on posting
An Equal Opportunity Employer, NC State Government

Forensic Scientist Manager- Firearms Section Supplemental Questionnaire

- * 1. NC Crime Lab: Have you illegally sold any drug at any time in your life?
 Yes No

- * 2. NC Crime Lab: Irrespective of jurisdiction, have you ever committed or been convicted of a felony or any other crime that you could be sentenced to 2 years or greater?
 Yes No

- * 3. NC Crime Lab: Will you submit to a comprehensive background investigation, credit check, submission of fingerprints, and urinalysis drug screening, and polygraph?
 Yes No

- * 4. Out of state applicants: I understand the Lab's background investigation process may require me to return to the State of North Carolina multiple times at my own expense after the initial interview.
 Yes No

- * 5. NC Crime Lab: Verification of Bachelor's degree - Have you included a copy of your College transcript(s)? A transcript must be attached for each college or university attended. An unofficial transcript is acceptable at time of application. If selected, an official transcript must be provided. If no transcript is attached, the application is considered incomplete and will not be considered for employment.
 Yes No

- * 6. NC Crime Lab: Verification of Master's degree - Have you included a copy of your College transcript(s)? A transcript must be attached for each college or university attended. An unofficial transcript is acceptable at time of application. If selected, an official transcript must be provided. If no transcript is attached, the application is considered incomplete and will not be considered for employment.

- * 7. Do you have experience with laboratory techniques and laboratory equipment requiring high degrees of accuracy and precision? Please explain.

- * 8. List all scientific instrumentation in which have you have hands-on experience.
 - * 9. Do you currently hold any forensic certifications? Please describe.
 - * 10. How many years of experience do you have in a laboratory setting?
 - * 11. How many years of experience do you have in a forensic laboratory setting?
 - * 12. Describe your work related experience, if any, being deposed or testifying in court.
 - * 13. Please describe your experience handling firearms.
 - * 14. Please describe your use of a Laboratory Information Management System (or LIMS) and any experience you have using Forensic Advantage.
 - * 15. NC Crime Lab: I certify that all responses provided in this application are true and complete and I understand any intentional misstatement or omission of information may remove me from consideration for employment. I further understand that all responses will be verified during the background investigation.
- * Required Question