



CITY OF AVENTURA
invites applications for the position of:

Crime Scene Technician II

SALARY:

\$21.15 - \$27.88 Hourly
\$44,000.00 - \$58,000.00 Annually

OPENING DATE: 03/07/19

DESCRIPTION:

Performs a variety of routine clerical, technical and administrative work in support of the investigative section of the Police Department.

DUTIES & RESPONSIBILITIES:

Assists in the operation of the property room that includes storage and maintenance of evidence and property and may manage the function in the absence of the Property Custodian.

Accepts, records and maintains a record system of all physical evidence and lost/found property taken into custody by the Police Department.

Disposes of evidence or lost/found property by returning it to the owner, destruction or auction, upon case clearance, in accordance with state and local rules and regulations regarding property disposition.

Conducts crime scene processing which includes recording, photographing, sketching, searching for trace evidence, latent print lifting, and collection of evidence.

Maintains crime scene supplies.

Fingerprints members of the public, when required, for various licenses or permits.

Acts as Departmental Photographer.

May be required to give testimony in court or attend depositions.

Other duties as may be assigned.

The duties listed above are intended only as illustrations of various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

QUALIFICATIONS & REQUIREMENTS:

EDUCATION AND EXPERIENCE

Associates Degree in Crime Scene Investigation or a closely related field of study.

Minimum of two years of Crime Scene investigation experience.

GENERAL

Must be 21 years or older at the time of employment;

Must possess, or be able to obtain by time of hire, a valid Florida driver's license without record of suspension or revocation in any state;

No felony convictions or disqualifying criminal histories within the past seven years;

Must be able to read and write the English language (Substitutes any local or state requirements for those listed here)

Certification in Crime Scene Investigation and/or a history of advanced training in related subjects.

Be of good moral character.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of modern law enforcement principles, procedures, techniques and equipment; working knowledge of laboratory techniques; working knowledge of finger printing techniques and classification systems; considerable knowledge of evidence and lost/found property maintenance and disposition practices.

Skill in the operation of the tools and equipment listed below.

Ability to learn the applicable laws, ordinance and department rules and regulations; Ability to communicate effectively orally and in writing; Ability to establish and maintain effective working relations with peers and supervisors; Ability to follow verbal and written instructions.

SUPPLEMENTAL INFORMATION:

Works under the supervision of the Crime Scene/Property Supervisor.

EOE

APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.cityofaventura.com/jobs>

Job #022
CRIME SCENE TECHNICIAN II
GC

19200 W Country Club Drive
Aventura, FL 33180
305-466-8900
305-466-8900

jobs@cityofaventura.com

Crime Scene Technician II Supplemental Questionnaire

* 1. Do you understand that this position requires you to work a flexible schedule, which may include evenings, weekends, holidays and overtime?

Yes No

* 2. Please select your years of experience working in Crime Scene Investigation?

- No Experience
 1 to 2 years
 2 to 4 years
 4 to 6 years
 6 years or more

* Required Question