



## FORENSIC CERTIFICATION MANAGEMENT BOARD

**Approved Training Application**

FCMB-19-2018-D

Certification:

Send completed fillable  
form to:  
**FCMBDirector@theiai.org**

This form is to be used by training providers seeking approval for their course or workshop to be accepted for credit toward the educational requirement of a specific certification discipline. Approval does not infer an endorsement or requirement by the certification board. Providers may state that courses/workshops have been approved for credit by the certification board in their advertising. An approval is not a license to use the FCMB or IAI symbols, logos or trademarks. See FCMB Operations Manual for requirements.

**The following information is required for approval consideration**

- ☒ Detailed course syllabus to include a breakdown of topics by hours (must include performance measure)
- ☒ Current CV for instructor(s) to include qualifications to teach each topic

Name of course or workshop as  
listed on certificates

Total number of instructional hours  
w/o homework, per class  
(no partial hours)

Multiple formats  
(e.g.in-person **or**  
online)

☐

Combination of in-  
person and online/  
recorded

☐

Number of in-person hours

Number of online hours

Number of recording hours

How is class performance measured?

Training

requested for

**Instructors Listed on Certificates (Maximum of two per class taught)**

Name

Name

Has the class been given in the past?

Taught by

Contact

(name, email, and people #)

**For board use only**Assigned  
Number

Date request received

mm/dd/yy

Received by

Approved

Date reviewed

Reviewed by

Date approved/denied

Total approved hours

Date applicant notified

mm/dd/yy

Reason for rejection (if appl)

Notes